

Balmar® Customer File Information

Customer Name: _____

Customer Contact: _____ Phone No.: _____

Fax No: _____ E-mail: _____

Type of Proof: Paper PDF **File Format:** Mac PC

Software Used to Create File (Version)

- | | |
|---|--|
| <input type="checkbox"/> Adobe Acrobat (.pdf) _____ | <input type="checkbox"/> Microsoft Word _____ |
| <input type="checkbox"/> Adobe Illustrator _____ | <input type="checkbox"/> Microsoft Excel _____ |
| <input type="checkbox"/> Adobe InDesign _____ | <input type="checkbox"/> Microsoft PowerPoint _____ |
| <input type="checkbox"/> Adobe Pagemaker _____ | <input type="checkbox"/> Microsoft Publisher _____ |
| <input type="checkbox"/> Adobe Photoshop _____ | <input type="checkbox"/> Postscript File (.ps) _____ |
| <input type="checkbox"/> CorelDraw _____ | <input type="checkbox"/> QuarkXpress _____ |
| <input type="checkbox"/> Macromedia Freehand _____ | <input type="checkbox"/> Other _____ |

Final Output Size: _____ **Number of Pages:** _____

Ink/Colors

Black & White: _____ 4-color Process: _____ PMS/Spot: _____

File Preparation:

Are fonts included? Yes No

If not, can they be substituted? Yes No

Are photos and images saved as EPS or TIFF files? Yes No
(additional charge(s) will be added to convert to proper format)

Are images saved as grayscale, CMYK, or Pantone color? Yes No
(additional charge(s) will be added to convert to proper color)

File Sent to Balmar via: Disk E-mail FTP

File name(s): _____